



Waverley Borough Council
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To: All Members and Substitute Members of
the Overview and Scrutiny - Services
(Other Members for Information)

When calling please ask for:

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Policy and Governance

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Date: 9 September 2022

Membership of the Overview and Scrutiny - Services

Cllr Kevin Deanus (Chairman)

Cllr Peter Marriott (Vice Chairman)

Cllr Carole Cockburn

Cllr Martin D'Arcy

Cllr Sally Dickson

Cllr Mary Foryszewski

Cllr Joan Heagin

Cllr Ruth Reed

Cllr Philip Townsend

Cllr Michaela Wicks

Substitutes

Cllr Michael Goodridge

Cllr Michaela Martin

Cllr Richard Seaborne

Members who are unable to attend this meeting must submit apologies by the end of Monday, 12 September 2022 to enable a substitute to be arranged.

Dear Councillor

A meeting of the OVERVIEW AND SCRUTINY - SERVICES will be held as follows:

DATE: TUESDAY, 20 SEPTEMBER 2022

TIME: 7.00 PM

PLACE: COMMITTEE ROOM 1, COUNCIL OFFICES, THE BURYS,
GODALMING

The Agenda for the Meeting is set out below.

Please note that due to current Covid restrictions, seating in the public gallery is extremely limited. The meeting can be viewed remotely via [Waverley Borough Council's YouTube channel](#) or by visiting www.waverley.gov.uk/webcast.

Yours sincerely

ROBIN TAYLOR
Head of Policy and Governance



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This meeting will be webcast and can be viewed by visiting www.waverley.gov.uk/webcast

Waverley Corporate Strategy 2020 - 2025

Vision

Our vision is that Waverley will be environmentally, economically and financially sustainable with healthy, inclusive communities and housing available for all who need it.

Our strategic priorities:

- ✓ Local, open, participative government
- ✓ Supporting a strong, resilient local economy
- ✓ Taking action on Climate Emergency and protecting the environment
- ✓ Good quality housing for all income levels and age groups
- ✓ Effective strategic planning and development management to meet the needs of our communities
- ✓ Improving the health and wellbeing of our residents and communities
- ✓ Financial sustainability

Good scrutiny:

- is an independent, Member-led function working towards the delivery of the Council's priorities and plays an integral part in shaping and improving the delivery of services in the Borough;
- provides a critical friend challenge to the Executive to help support, prompt reflection and influence how public services are delivered;

- is led by ‘independent minded governors’ who take ownership of the scrutiny process; and,
- amplifies the voices and concerns of the public and acts as a key mechanism connecting the public to the democratic process.

NOTES FOR MEMBERS

Members are reminded that contact officers are shown at the end of each report and members are welcome to raise questions etc in advance of the meeting with the appropriate officer.

AGENDA

1 **MINUTES**

To approve the Minutes of the meeting of the Services Overview & Scrutiny Committee held on 21 June 2022 and published on the Council’s website.

2 **APOLOGIES FOR ABSENCE AND SUBSTITUTIONS**

To receive apologies for absence and note substitutions.

Members who are unable to attend this meeting must submit apologies by the end of Tuesday 13 September 2022 to enable a substitute to be arranged, if applicable.

3 **DECLARATIONS OF INTERESTS**

To receive from Members declarations of interests in relation to any items included on the agenda for this meeting, in accordance with Waverley’s Code of Local Government.

4 **QUESTIONS BY MEMBERS OF THE PUBLIC**

The Chairman to respond to any questions submitted by members of the public in accordance with Procedure Rule 10.

The deadline for submission of written questions for this meeting is Tuesday 13 September 2022.

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5 **QUESTIONS FROM MEMBERS**

The Chairman to respond to any questions received from Members in accordance with Procedure Rule 11.

The deadline for submission of written questions for this meeting is Tuesday 13 September 2022.

6 **COMMITTEE FORWARD WORK PROGRAMME** (Pages 7 - 14)

The Services Overview & Scrutiny Committee is responsible for managing the Committee's work programme.

The current work programme (attached) includes items agreed and takes account of items identified on the latest Executive Forward Programme (Annexe 2) as due to come forward for decision.

Recommendation

Members are invited to consider their work programme and make any comments and/or amendments they consider necessary, including suggestions for any additional topics that the Committee may wish to add to its work programme.

7 **CORPORATE PERFORMANCE REPORT Q1 2022/2023** (Pages 15 - 78)

The Corporate Performance Report provides an analysis of the Council's performance for the first quarter of 2022-2023. The report, set out at Annexe 1, is being presented to each of the Overview and Scrutiny Committees for comment and any recommendations they may wish to make to the Executive.

Please note pages 52-78 of the agenda pack (pages 34-60 of the report) are the reports that come under the Services O&S Remit.

8 **CARBON NEUTRALITY ACTION PLAN** (Pages 79 - 136)

This reports provides the second annual update of the Carbon Neutrality Action Plan (CNAP) since its adoption in 2020. The date has been brought forward in order for it to be aligned with the budget setting period. The outcomes of the work to date are set out in the revised CNAP and the spreadsheet with updates on individual actions.

It is recommended that the O&S notes:

- The progress made on the CNAP during 2022 attached in Annexe 1
- The GHG report attached in Annexe 2 and agree that it is published on the Waverley Borough Council website
- The updated content of version 3 of the CNAP as presented in Annexe 3

And provides feedback to the Executive

9 **LEISURE MANAGEMENT CONTRACT TASK AND FINISH GROUP** (Pages 137 - 140)

For the Committee to endorse the Group's interim recommendations.

10 **EXCLUSION OF PRESS AND PUBLIC**

To consider, if necessary, the following recommendation on the motion of the Chairman:

Recommendation

That pursuant to Procedure Rule 20 and in accordance with Section 100A (4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following items on the grounds that it is likely in view of the nature of the proceedings, that if members of the public were present during the items there would be disclosure to them of exempt information (as defined by Section 100I of the Act) to be identified at the meeting.

11 **ANY ISSUES TO BE CONSIDERED IN EXEMPT SESSION**

To consider any matters relating to aspects of any reports on this agenda which it is felt need to be considered in Exempt session.

Officer contacts:
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